

REPUBLIC OF RWANDA



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FINAL AUDIT REPORT ON TENDERS RELATED TO THE 4 AFRICAN CENTRES OF EXCELLENCE (ACEs) AWARDED BY SINGLE PROJECT IMPLEMENTATION UNIT (UR-SPIU) UNIVERSITY OF RWANDA

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Kigali, May 2019

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LIST OF ABBREVIATIONS

BDS	: Bid Data Sheet
CBM	: Chief Budget Manager
CBS	: Cost Based Selection
GCC	: General Conditions of Contract
FTP	: Full Technical Proposal
GoR	: Government of Rwanda
IOCB	: International Open Competitive Bidding
ITB	: Instructions to Bidders
MINECOFIN	: Ministry of Finance and Economic Planning
UR	: University of Rwanda
SPIU	: Single Project Implementation Unit
ACE	: African Centre of Excellence
NOCB	: National Open Competitive Bidding
QBS	: Quality Based Selection
QCBS	: Quality Cost Based Selection
RFP	: Request for Proposals
RFQ	: Request for Quotations
RPPA	: Rwanda Public Procurement Authority
RT	: Restricted Tendering
SCC	: Special Conditions of Contract
SS	: Single Source
ITC, PTC	: Internal Tender Committee, Public Tender Committee
TD	: Tender Document
TN	: Tender Notice

EXECUTIVE SUMMARY

This final audit report presents the findings of the procurement review of THE 4 AFRICAN CENTRE OF EXCELLENCE (ACEs), carried out by RPPA auditors. The main objective of the exercise was to audit the status of the 4 ACE's procurement, contracting and implementation processes and systems, in order to determine its level of compliance with the public procurement law and the associated regulations, circulars and directives issued by RPPA and generally accepted principles of good practice.

The audit has focused on tenders to be advertised in six months, tenders already advertised but contracts not yet signed, ongoing contracts and contracts completed during the last six months.

The field work included an examination of the procurement plan and its implementation, tenders publication and preparation of tender documents, bids opening and evaluation reports and contracts. As part of the audit, the field work was targeting the examination of contract management documents and other information pertaining to the 4 ACE's procurement system and processes. The whole audit process was supplemented by discussions with the key persons involved in the functions related to procurement where appropriate.

Auditors noted that it is the first time for the 4 ACE's to be audited by RPPA as isolated projects implemented by UR/SPIU. No previous recommendations to be implemented. Auditors noted the following satisfactory compliant practices from audited tenders:

- All audited tenders have tender documents prepared;
- Members of public tender committee (PTC) provided advice on bidding documents before their publication even if they did not establish a signed report;

The following deviations or weaknesses were noticed in UR/SPIU's procurement system and need corrective measures in order to avoid them in future procurement procedures:

- Most of PTC members were not trained on public procurement (4 out of 7 persons);
- Planning was not realistic in terms of time and budget for activities and as result planned dates were not respected;
- Some awarded tenders were not planned as they are not in UR procurement plan;
- There was delay to publish the evaluation results as the results were published in a period exceeding 21 days for many tenders;
- Tender processes were engaged through single source without trying an open tendering, without knowledge of the targeted supplier (no due diligence) and all deals were done online (e-mail and skype) which resulted in failure in contract negotiation;
- Some members of the evaluation team did not sign the evaluation report;
- Contracts were signed after expiration of the bid validity period without any proof of request for bid validity extension;
- There is a problem in filing and some documents were not seen during the audit period.

Basing on the aforementioned deviations or weaknesses noticed in UR/SPIU's procurement system, respective recommendations have been provided in *chapter IV* of this report.

I. INTRODUCTION

1.1. Background

Rwanda Public Procurement Authority (RPPA) is a Public body established by the law n°25/2011 of 30/06/2011 determining its organization, functioning and responsibilities. It was created to replace the National Tender Board during a reform process in Public Financial Management launched by the Government of Rwanda (GoR), in which public procurement reform was one of the most important components. Within the scope of its mandate, Rwanda Public Procurement Authority carried out an audit on procurement in UR/SPIU on THE 4 AFRICAN CENTRE OF EXCELLENCE (ACEs) in order to monitor activities of public contract award and execution.

1.2. Procurement audit objectives

The objectives of the assignment were to:

- Audit the whole procurement process of all the sampled procurement activities carried out, right from the point of procurement planning to the end of the contract execution and determine whether the procurement process was in line with the Law and Regulations on public procurement. i.e. the Law No12/2007 of 27/03/2007 on public procurement as renewed and completed by the Law N°05/2013 of 13/02/2013 and the Ministerial order N°001/14/10/TC of 19/02/2014 establishing regulations on procurement and standards bidding documents;
- Assess the documentation of the procurement process and ACEs records management system and use of umucyo system;
- Making recommendations to address any weaknesses identified in the procurement system.

In this regard, from 19/12/2018, KAYIRA NSENGIYUMVA Antoine and NAHAYO Raymond from RPPA carried out an audit on procurement in UR/SPIU especially on THE 4 AFRICAN CENTRES OF EXCELLENCE (ACEs). The nominated facilitators were Mr. HATEGEKIMANA Gaston and NYUMVIRA Alexis who are Procurement specialist and procurement officer respectively.

1.3. Scope of the audit, Approach and Methodology

The audit considered the request submitted by UR through the letter DVC-FIN/1203/2018 of 16/11/2018. It covered tenders related to ACE Projects that were already advertised, tenders that were planned to be advertised within six months, ongoing contracts and tenders whose contracts execution have been completed during the last six months.

For the completion of the audit, the following methodology was applied:

- Pre-audit preparations;
- Introductory correspondences and meeting;
- Review of procurement documents;
- Data collection;

- Closing meeting;
- Elaboration of provisional audit report and its submission to UR management for comments;
- Elaboration of final audit report and submission to concerned authorities.

II. AUDIT FINDINGS

2.1 Summary of audit findings

The following table indicates the number and stage of tenders audited; and overall assessment.

	In stage 1: To be advertised within 6 months	In stage 2: Advertised but contracts not yet signed	In stage 3: Ongoing contracts	In stage 4: Recently completed contracts	Total:
Total	0	2	2	0	4
Total with no issues	0	0	0	0	0
Total with moderate issues	0	1	1	0	2
Total with serious issues	0	1	1	0	2

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2.2 Details of tenders with moderate and serious issues

2.2.1. In stage 1: To be advertised within 6 months

None

2.2.2. In stage 2: Advertised but contracts not yet signed

S/N	Title of the tender	No issue	Moderate issues	Serious issues	Missing documents/noticed irregularities (Details)	RPPA recommendation	PE Comments	Final note
1.	Procurement of equipment to set up the IoT Laboratories for the ACE IoT (UR 005/G/SPIU/2 017-2018)			✓	The tender process did not refer to the procurement plan (see the procurement plan 2017-2018) as the planned date for RFQ was 14/11/2017 and actual date is February 2018 and re-RFQ on 7/6/2018, planned date for contract signing was 14/01/2018 but the contract is not yet signed;	The scheduled activities should be respected as planned to ensure the appropriate profitability of the projects;	Recommendation well noted;	Noted.
					Considering the planned period for activities and reasons for use of single source methods including "3.3. Urgency and time-sensitiveness of the ACEIoT Project" which pushed RPPA to grant the requested	UR should identify the needed items, gather reliable information on the targeted supplier before engaging the process for request for no objection to use single source	The recommendation is well noted. However, the major challenge has been about the performance guarantee that the identified supplier was not able to provide. Thus, UR could not sign the contract. There have been several meetings for	Noted.

				<p>authorization to use less competitive method, there was delay to sign the contract which had impact on the expected results compare to deliverables as a result of unrealistic planning (Phase I: Design before 30/10/2017, Phase II: Purchase of equipment before 15/12/2017, Phase II: Installation before 15/01/2018 and Phase IV: Training of ACE IoT staff 15-30/01/2018);</p>	<p>procurement and start tendering processes on time to avoid delays in project execution;</p>	<p>contract negotiation but all in vain.</p>	
			<p>Failure or slowness of University of Rwanda to decide on not providing the performance security: Request for performance security (REF: DVC-FIN/1123/2018) was prepared on 16/10/2018. The Performance security was to be provided within 15 days after reception of the above letter but it is not yet submitted and UR did</p>	<p>Reasons for delay to submit the performance security should be provided. With comments on the provisional audit report, UR should also indicate the way forward for this tender;</p>	<p>Due to the delay in the presentation of this performance guarantee as well as various communications between UR and FIELDCLLOUD S.A.S; UR has decided to cancel this tendering process and find other possible ways of acquiring equipment.</p>	<p>Cancellation latter was not provided. Due to delays in occurring in tendering process, it was observed that there was no urgent need. UR should prepare an open tender to obtain many</p>	

					not decide on that case of non compliance by the targeted supplier.	offers from competent supplier.
					Missing documents: - Official document (minutes) on contract negotiation of 07/09/2018 through skype (Ref. DVC-FIN/0981/2018 dated 06/09/2018);	The minutes of contract negotiation have not yet been signed because UR held endless negotiations around the performance guarantee that resulted in the cancellation.
2.	Acquisition of books (UR007/G/SPI U/2017-2018)	✓			One of 4 members of the evaluation team (Dr. Celestin TWIZERE) did not sign the report of 09/07/2018;	As explained to the auditors, the question of not signing this evaluation report is not because the member disagreed with the others but simply because his absence with apology was noted and this did not affect the quorum;
					The project was not executed within a given period. Request for performance security "REF: DVC-FIN/763/2018 was prepared on 13/07/2018".	No supporting document provided in the management comment. UR should

				The performance security was to be provided within 15 days after reception of the above letter but it is not yet submitted and the contract not yet signed. No documented reasons for such delay.	the management comments on the draft audit report and UR should indicate the way forward for this tender;	including RPPA , have been discussing this issue to determine how to deal with this tender in the best interests of both UR and the country as well; and to put in place the necessary measures to mitigate the risks. <i>(See Annex No.4: Art. 11 of the resolutions of the meeting of UR-Board of Directors)</i>	cancel the process and prepare an open tender to obtain many offers from competent suppliers.
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2.2.3. In stage 3: Ongoing contracts

S/N	Title of the tender	Contractor name	Contract amount (Frw)	No issues	Moderate issues	Serious issues	Missing documents & noticed irregularities (Details)	RPPA recommendations	PE Comments	Final note
1.	Supply/acquisition of laboratory equipment and chemicals	Lucas Nülle GmbH	827,174.47 Euros: -Batch 1: 529,786.27 Euros; -Batch 2: 297,388.20 Euros. Total contract amount is equivalent to 807,523,929			✓	Unrealistic planning: The tender was planned as NCB whereas the estimated value of the tender was exceeding 600,000,000 Frw which is the ceiling the use of that method for goods (that is breached of Art. 15 of the MO N° 001/14/10/TC of 19/02/2014);	All procurement procedures & regulations should be respected. The procurement method for that value of tender should be ICB;	Contrary to the auditor's conclusion and the findings and the method envisaged according to the procurement plan, this tender (see the tender notice here enclosed) has been advertised as ICB in accordance with	Implement the recommendation for further procurement planning;

[illegible]

article 15 of that ministerial order (see annex No.7: Copy of the tender Notice).

Noted

The recommendation is well noted and timelines will be respected;

The scheduled activities should be respected to ensure the appropriate profitability of the projects;

The planned timelines were not respected (planned publication was done on 10/06/2017 against 30/03/2017 and the contract was signed on 20/06/2018 instead of 30/05/2017 which was planned);

The contract of this tender was signed after the bid validity period without any proof of request to extend that period; i.e. more than ten months considering the minutes of bid opening date (03/08/2017), expiry date of bids was 03/12/2017 and date of contract signature (20/06/2018 and between the above noted dates, there are 321 days);

As explained to auditors at the closing meeting, the bid validity period has been extended at the time of negotiation meeting (see Annex No.8: Copy of the contract negotiation minutes);

According to the Article 35 of the public procurement law N° 12/2007 of 27/03/2007, the bid validity period shall not exceed one hundred and twenty (120) days unless accepted by the bidder justified by an extension of bid validity;

The process resumed after expiry of bids (03/12/2017) according to the provided minutes of negotiation held on 23/02/2018. Follow the article 40 of the law n° 62/2018 of 25/08/2018

2.	Supply and installation of	-Lot 4: EDIMAP Ltd	-Lot 4: 73,918,459	✓				<p>Slowness in procurement procedures where there is 70 days between the bid opening date (03/08/2017) and starting date of bid evaluation process.</p> <p>Taking account of the bid validity period, compliance with procurement procedures is required.</p> <p>As explained to auditors at the closing meeting, at this time, UR had internal evaluation process. In compliance with the rules and regulations, especially with the article 12 of the Ministerial Order N°001/14/TC of 19/02/2014; UR has notified all bidders on that change (See Annex N°9: Copy of notification letter).</p> <p>As explained to auditors, this tender is a</p>	<p>As African Centers of Excellence</p>	<p>Governing Public Procurement for further processes;</p> <p>Contrary to mentioned article, notification of delay of bid evaluation was done on 12/09/2017, 40 days after bid opening. Abide by the law governing public procurement for further procurement process;</p>
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2.3 Procurement methods and types of audited tenders

2.3.1. Procurement methods

Procurement methods	Number of procurement		Total procurement value (Frw)	
	Number	%	Contract amount (Frw)	%
Tenders awarded through authorized methods of procurement in accordance with the limits of application	4/4	100	927,738,575	100
NCB	1	25	120,214,646	12.96
ICB	1	25	807,523,929	87.04
Single Source	2	50	0	0
Total:	4	100	927,738,575	100

2.3.2. Type of tenders

Type of tenders	Number of procurement		Total procurement value	
	Number	%	Contract Amount (FRW)	Percentage (%)
Supply	4/4	100	927,738,575	100
Total	4	100	927,738,575	100

III. RECOMMENDATIONS OF PREVIOUS AUDIT ACTIVITIES

Auditors noted that it is the first time for the 4 ACE's to be audited by RPPA as isolated projects implemented by UR/SPIU. No previous recommendations to be implemented.

IV. CONCLUSION AND RECOMMENDATIONS

4.1 Conclusion

The audit activity allows the audit team to conclude that UR/SPIU (THE 4 AFRICAN CENTRE OF EXCELLENCE)'s procurement system **level of compliance and performance is medium** since there were two (2 or 50%) audited tenders with serious issues and two (2 or 50%) with moderate issues. The noticed weakness and non-compliance with procurement law and regulations were highlighted in this report and have to be addressed accordingly.

4.2 Recommendations

Referring to the aforementioned irregularities, weaknesses and non-compliance, below are auditors' recommendation to the University of Rwanda:

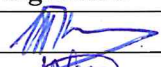

- UR should organize training for all PTC members to ensure that procurement proceedings follow laws and regulations;
- Planning should be realistic in terms of time and budget for activities so that the planned dates are respected (*Article 2 of the ministerial order n°001/14/10/TC of 19/02/2014 establishing regulations on public procurement, standard bidding documents and standard contracts*);
- No tender process should be engaged if the tender was not planned (*Article 6 of the law n° 12/2007 of 27/03/2007 on public procurement; Article 2 of the ministerial*

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order n°001/14/10/TC of 19/02/2014 establishing regulations on public procurement, standard bidding documents and standard contracts);

- The evaluation results should be published in a period not exceeding 21 days from the date of bid opening session;
- UR should try its best to use open competitive method of procurement for all tenders and engage the tender processes through less competitive method only if it meets requirements provided by article 24 and 29 of the law n° 62/2018 of 25/08/2018 Governing Public Procurement for further processes;
- UR should try its best to engage the tender processes through single source with well known and trustful bidders or conduct due diligence to acquire sufficient information on the targeted bidder/supplier with documented proof of technical and financial capabilities to execute the tender. For foreign suppliers, due diligence may engage concerned embassies for reliable information;
- Some members of the evaluation team did not sign the evaluation report;
- Contracts should be signed before expiry of the bid validity period and the bid security be released once the procurement contract is signed (*article 37 of the law n°62/2018 of 25/08/2018 Governing Public Procurement*). If need be, for valid reasons of delay to sign the contract, validity of bid security should be extended;
- UR should endeavor to avoid excessive delays and slowness in procurement process because this issue has negative impact on funding, execution time and performance of the entire project;
- Improve filing so that all documents are easily accessed during the audit.

Done at Kigali, on 27/05/2019

Names	Position	Signature
Kayira NSENGIYUMVA Antoine	Audit Team Leader/RPPA	
NAHAYO Raymond	Auditor/RPPA	

APPENDICES

Appendix 1: Introductory Meeting

Date: 19/12/2018

Venue: UR/SPIU Meeting room

Before data collection, a brief introductory meeting was done and chaired the Representative of the UR DVC-FIN. It brought together the UR staff involved in procurement and RPPA auditors.

The aim of the meeting was to clarify how the audit was to be conducted, the scope and objective and the role of each staff to make the audit a success.

Attendance list:

	Names	Institution
1.	NYUMVIRA Alexis	UR/SPIU
2.	HANYURWIMFURA Damien	UR
3.	MUKESHIMANA Belyse	UR
4.	MUGWANEZA Beatrice	UR
5.	BUGINGO Immaculate	UR/SPIU
6.	HATEGEKIMANA Gaston	UR/SPIU
7.	MUKAMISHA Donatienne	ACE

Appendix 2: Closing Meeting

Date: 28/12/2018

Venue: UR/SPIU Meeting room

On 28/12/2018, the audit data collection was closed in a meeting between UR officials and RPPA audit team. The meeting was chaired by the UR DVC-FIN.

The meeting aimed at sharing the general findings of the audit data collection before establishing the audit report. Clarifications and discussion on some findings were done and UR will have time to provide the management comments on the draft audit report for some noticed irregularities with supporting documents.

Attendance list:

	Names	Position	Institution	Role in ITC
1.	KAYITARE TENGERA Francoise	DVC-FIN	UR	-
2.	BUGINGO Immaculate	SPIU Coordinator	UR	-
3.	MUGWANEZA Beatrice	-	UR	-
4.	NYUMVIRA Alexis	ACE/Procurement Officer	UR	-
5.	HATEGEKIMANA Gaston	SPIU/Procurement Specialist	UR	Secretary
6.	Ns. Antoine KAYIRA	Audit Team Leader	RPPA	-
7.	Raymond NAHAYO	Audit Officer	RPPA	-

Appendix 3: List of ITC members/UR-SPIU

SN	NAMES	Position in UR	Entry date in ITC	Position in ACE/ITC	Trained in procurement
1.	NZEYIMANA Elie Makeba	SPIU/CEBE Project Coordinator	08/10/2018	Chairperson	Not trained
2.	KINANI Peace	SPIU/FELTP Project Coordinator	08/10/2018	Vice-Chairperson	Not trained
3.	HATEGEKIMANA Gaston	SPIU/Procurement Specialist	08/10/2018	Secretary	Trained
4.	NTAWUYIRUSHINTEGE Seleman	SPIU/CEBHA Project Coordinator	08/10/2018	Member	Trained
5.	BANZIMANA Stany	CBE/Assistant Lecturer	08/10/2018	Member	Trained
6.	Eng. MUNYABURANGA Vivien	CST/UR-ARES Project Coordinator and Lecturer	08/10/2018	Member	Not trained
7.	TUYIZERE Marie Aimée	UR/Assistant Lecturer	08/10/2018	Member	Not trained

Appendix 4: Check list for the 17 audited tenders

I. Tenders to be advertised within six months

None

II. Tenders advertised but contracts not yet signed

1. Procurement of equipment to set up the IoT Laboratories for the ACE IoT

Description		Response	
Title of the tender		Procurement of equipment to set up the IoT Laboratories for the ACE IoT (UR 005/G/SPIU/2017-2018)	
Client		UR-SPIU-ACEs	
Successful bidders		NA	
Financing		WB	
Was the tender planned?		No	
Procurement Method	Planned	SS	
	Used	Single Source	
	Less competitive method through request for no objection	Was the request for no objection approved by the tender committee?	No
		Was the request for no objection approved by RPPA?	Yes (on 04/01/2018)
Number of bidders		1	
Contract amount	Estimated cost	373,000,000	
	Actual contract value	NA	
	Contract Addendum	NA	
Planned contract signature		14/01/2018	
Date of contract signature/ purchase order		NA	
Contract starting date		NA	
Contractual period		NA	
Extension granted		NA	
Planned contractual completion date		14/04/2018	
Contract completion date		NA	
Real contractual completion date		Contract not yet signed	
Stage of the tender	Title of the tender	What to check	Yes/No (Response)
II. Tenders advertised but contracts not yet signed	Procurement of equipment to set up the IoT	1. Were the timeframes indicated in the procurement plan for advertisement respected? (2 weeks before/after the planned date for publication)	No
		2. Was the timeline for contract signing respected?	No
		3. Was the tender document prepared?	Yes

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Laboratories for the ACE IoT	4. Was the tender document well prepared according to the standard bidding document? *Technical specifications/Study for works/ ToRs for consultancy services *The evaluation criteria mentioned in the bidding document was comprehensive and non-discriminative? *The payment modalities were noted in the bidding document? Etc.....	Yes
	5. Tender committee members provide advices on bidding documents before their publication?	Yes
	6. Has the study for works/ToRs for consultancy been conducted (2 months for ToRs)?	NA
	7. Was an addendum or corrigendum published in case of tender document modified?	NA
	8. Was the market survey conducted?	No
	9. Was the site for construction of building available	NA
	10. Were expropriation activities (if any) carried out in time and well?	NA
	11. Has the relocation of electricity, water and communication infrastructure commence if applicable	NA
	12. Were the evaluation criteria in the tender document respected?	Yes
	13. Are all the documents submitted by the successful bidder authentic?	NA
	14. According to your assessment, is the successful bidder competent?	NA
	15. Did the contract have adequate provisions to protect the procuring entity? *Do the TORs have enough safeguards so that no money is lost if there is poor performance? * The performance guarantee is in compliance with the format in SBD? *Has a warranty clause been incorporated in the contract requiring the supplier to, without payment, repair or rectify defective goods or to replace such goods with similar goods free from defect? Etc----	NA
	16. Was the tender document clear about local preference to support Buy made in Rwanda Program /if applicable?	NA

2. Acquisition of books

Description	Response
Title of the tender	Acquisition of books
Client	UR-SPIU-ACEs
Successful bidders	Barnes and Noble Booksellers, Inc

		(Provisional as contract not yet signed)	
Financing		SIDA Projects & World Bank	
Was the tender planned?		Yes	
Procurement Method	Planned	ICB	
	Used	SS	
	Less competitive method through request for no objection	Was the request for no objection approved by the tender committee?	Yes
		Was the request for no objection approved by RPPA?	No
Number of bidders		1	
Contract amount	Estimated cost	120,000,000 Frw	
	Actual contract value	182,33.38 USD (Provisional as the contract not yet signed) around 160,000,000 Frw	
	Contract Addendum	NA	
Planned contract signature	30/01/2018		
Date of contract signature/ purchase order	NA		
Contract starting date	NA		
Contractual period	NA		
Extension granted	No		
Planned contractual completion date	30/04/2018		
Contract completion date	NA		
Real contractual completion date	Request for performance security REF: DVC-FIN/763/2018 prepared on 13/07/2018, contract not yet signed.		
Stage of the tender	Title of the tender	What to check	Yes/No (Response)
II. Tenders advertised but contracts not yet signed	Acquisition of books	1. Were the timeframes indicated in the procurement plan for advertisement respected? (2 weeks before/after the planned date for publication)	Yes
		2. Was the timeline for contract signing respected?	No
		3. Was the tender document prepared?	Yes
		4. Was the tender document well prepared according to the standard bidding document? *Technical specifications/Study for works/ ToRs for consultancy services *The evaluation criteria mentioned in the bidding document was comprehensive and non-discriminative? *The payment modalities were noted in the bidding document? Etc.....	Yes
		5. Tender committee members provide advices on bidding documents before their publication?	Yes

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	6. Has the study for works/ToRs for consultancy been conducted (2 months for ToRs)?	NA
	7. Was an addendum or corrigendum published in case of tender document modified?	NA
	8. Was the market survey conducted?	No
	9. Was the site for construction of building available	NA
	10. Were expropriation activities (if any) carried out in time and well?	NA
	11. Has the relocation of electricity, water and communication infrastructure commence if applicable	NA
	12. Were the evaluation criteria in the tender document respected?	Yes
	13. Are all the documents submitted by the successful bidder authentic?	Yes
	14. According to your assessment, is the successful bidder competent?	Yes
	15. Did the contract have adequate provisions to protect the procuring entity? *Do the TORs have enough safeguards so that no money is lost if there is poor performance? * The performance guarantee is in compliance with the format in SBD? *Has a warranty clause been incorporated in the contract requiring the supplier to, without payment, repair or rectify defective goods or to replace such goods with similar goods free from defect? Etc----	NA
	16. Was the tender document clear about local preference to support Buy made in Rwanda Program /if applicable?	NA

III. Ongoing contracts

1. Identification of the tender for supply/acquisition of laboratory equipment and chemicals

Description		Response	
Title of the tender		Supply/Acquisition of Laboratory equipment and chemicals	
Client		UR-SPIU	
Successful bidders		LUCAS NÜLLE GMBH	
Financing		WORLD BANK	
Was the tender planned?		Yes	
Procurement Method	Planned	NCB	
	Used	ICB	
	Less competitive method through	Was the request for no objection approved by the tender committee?	NA

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	request for no objection	Was the request for no objection approved by RPPA?	NA
Number of bidders		05	
Contract amount	Estimated cost	615,000,000 Frw	
	Actual contract value	827,174.47 Euros - Batch 1: 529,786.27 Euros & - Batch 2: 297,388.20 Euros. Total contract amount is equivalent to 807,523,929 Frw with reference to the bid opening date (03/08/2017) & Buying exchange rate for 1 Euro = 976.243777 frw	
	Contract Addendum	No	
Planned contract signature	30/05/2017		
Date of contract signature/purchase order	20/06/2018		
Contract starting date	60 days after contract signature date for the first Batch & also 60 days after issuance date of the purchase order for the second Batch		
Contractual period	- Batch 1: 60 days after contract signature date - Batch 2: 60 days after issuance date of the purchase order		
Extension granted	No		
Planned contractual completion date	29/07/2017		
Contract completion date	Unknown planned completion due the purchase order not yet submitted to the supplier		
Real contractual completion date	Ongoing contract, especially for Batch 2 which purchase order is not yet submitted to the supplier		
Stage of the tender	Title of the tender	What to check	Yes/No (Response)
III. Ongoing contracts	Acquisition of Laboratory equipment and chemicals	1. Were the timeframes indicated in the procurement plan for advertisement respected? (2 weeks before/after the planned date for publication)	No
		2. Was the timeline for contract signing respected?	No
		3. Was the tender document prepared?	Yes
		4. Was the tender document well prepared according to the standard bidding document? *Technical specifications/Study for works/ToRs for consultancy services *The evaluation criteria mentioned in the bidding document was comprehensive and non-discriminative? *The payment modalities were noted in the bidding document? Etc.....	Yes
		5. Tender committee members provide advices	Yes

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		approved by ITC?	
		25. Is the procuring entity satisfied with the performance of the contractor/supplier?	Yes
		26. Were there any disputes in contract management?	No

2. Tender for Supply and installation of laboratory materials and equipment

Description		Response	
Title of the tender		Supply and installation of laboratory materials and equipment	
Client		UR-SPIU	
Successful bidder		- Lot 4: EDIMAP Ltd - Lot 5: NEO-TECH SA	
Financing		WORLD BANK & SIDA PROGRAM FUND	
Was the tender planned?		Not planned tender	
Procurement Method	Planned	Not planned tender	
	Used	NCB	
	Less competitive method through request for no objection	Was the request for no objection approved by the tender committee?	NA
		Was the request for no objection approved by RPPA?	NA
Number of bidders		- Lot 1: One bid received - Lot 2: One bid received - Lot 3: One bid received - Lot 4: Two bids received - Lot 5: Three bids received	
Contract amount	Estimated cost	Tender not planned	
	Actual contract value	-Lot 4: 73,918,459 Frw -Lot 5: 46,296,187 Frw inclusive with a discount of 1.5%	
	Contract Addendum	No	
Planned contract signature	Tender not planned		
Date of contract signature/ purchase order	On 27/12/2018		
Contract starting date	On 27/12/2018		
Contractual period	4 months		
Extension granted	No		
Planned contractual completion date	Tender not planned		
Contract completion date	26/04/2019		
Real contractual completion date	Ongoing contract		
Stage of the tender	Title of the tender	What to check	Yes/No (Response)

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		preference to support Buy made in Rwanda Program /if applicable?	
		17. Were there delays in the execution of the contract (beyond 30 days for goods and non-consultant services; and 50 days for works and consultant services?)	No
		18. Were delayed penalties, if any applied?	NA
		19. Were there any delays in payment of invoices (beyond 45 days)	No
		20. Were there any delays in replying contractor's/supplier's requests (beyond 20 days)?	No
		21. Was there any extension of contract duration?	No
		22. Was the extension of contract duration approved by ITC?	No
		23. Were there any increase in contract amount?	No
		24. Were the increase in contract amount approved by ITC?	No
		25. Is the procuring entity satisfied with the performance of the contractor/supplier?	Yes
		26. Were there any disputes in contract management?	No

IV. Recently completed contracts
None